

**THE PONTIAC SCHOOL DISTRICT PROMISE  
ZONE AUTHORITY BOARD**

June 24, 2022

3:00 PM

3350 E. Seyburn Dr.  
Auburn Hills, MI 48326

**BOARD MEETING MINUTES**

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<b>Meeting called by:</b>	<b>Teresa Rodges</b>	<b>Type of meeting:</b>	<b>Regular Meeting</b>
<b>Meeting Chair:</b>	Teresa Rodges		
<b>Note Taker:</b>	H. Bill Maxey/C. Moulder		
<b>Please read:</b>	May 19, 2022, Minutes, Finance Report Documents, Reports		

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**AGENDA ITEMS**

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<b>Topic</b>	<b>Presenter</b>
✓ Call to Order: 3:00pm	Teresa Rodges
✓ Roll Call	H. Bill Maxey

Board Members Present: Teresa Rodges, Kaino Phillips, Mary Schusterbauer, H. Bill Maxey, Nellie LaGarde, Tim Meyer, Christopher Northcross, Henry Knight, Keyon Payton

Board Members Absent: Lon Bone, excused Jose Aliaga, excused

Staff Present: Canequia Moulder, Justen Daniels

Guest: Mayor of Auburn Hills, Attorney George Pitchford

✓ Approval of the Agenda

**Motion:** To approve June 24, 2022, agenda Moved by Bill Maxey, supported by Northcross. Motion Carried.

✓ Approval of the May 19, 2022, Minutes

**Motion:** To approve May 19, 2022, Minutes; moved by Bill Maxey, supported by Chris Northcross. With correction to add the motion to the May 19<sup>th</sup> meeting for closed session. Motion Carried.

**Chairperson Executive Report: Teresa Rodges** **10 mins**

1. PPZ/OU Pre-College Programs 2022-2023 Collaborative Programs
2. MCAN Conference November 9-10, 2022
3. Shalom Byrd Appeal Letter

**Motion:** to approve the stipend requested by Shalom Byrd from the unrestricted fund account by H.Bill Maxey; supported by Christopher Northcross. Motion Carried; one abstention (Kaino Phillips)

**Future applications will be assessed by the personnel committee to set guidelines for future request for other students.**

*Motion: move the board establish criteria and a rubric and policy on how to access the restricted dollars for student request that are not tuition specific. Supported by Christopher Northcross. Motion Carried.*

Strategic Planning will need to make sure this is a part of the planning process in the future.

**Executive Director/Coordinator Report: CoCo Moulder, Justen Daniel** **10 mins**

1. PPZ Executive Director 2021-2022 Accomplishments
2. PPZ Data Table Report
3. June 14 & June 21 Sponsored Pontiac Reads! One Lit Summer
4. June 21 Co-Sponsored Trauma Informed Training at UWM with OUIECE
5. June 23 Co-Sponsorship of Diversity Works Career/Job Expo
6. June 25 PCIP Downtown Pontiac Youth Enrichment Fair
7. June 26 OU PUB Star Award Ceremony Speakers

**Treasurer Report/Finance Committee – Chris Northcross** **10 mins**

- **Status of Audit**
- **Motion:** Move by Christopher Northcross to approve the 2022-2023 Budget as presented supported by Henry Knight. Motion Carried.
- **Motion:** Move to authorize the Executive Director to hire a bookkeeper; supported by H. Bill Maxey. Motion Carried.

**Committee Reports**

- **Annual Meeting Committee: Kaino Phillips** **5 mins**  
**Moving the annual meeting to August 18, 2022; require invitation list from each board member to email Coco Moulder. The event will be held at Baker College. Will Solidify the date for September 15<sup>th</sup> @ 6pm**  
**Motion to move the annual meeting to September 15, at 6pm. Supported by Mary Schusterbauer. Motion Carried.**
- **Marketing Committee: Lon Bone** **5 mins**
- **Personnel Committee: Nellie LaGarde** **5 mins**
- **Strategic Planning Committee: Tim Meyer** **5 mins**

**Motion:** Keyon moves the strategic planning committee develop a process and present any changes and revision to the bylaws. Supported by Tim Meyer. Keyon Payton withdraws motion.

A Bylaws committee chair will be appointed by the Chair.

**Motion:** Kaino moves that the board remove all responsibility for strategic planning from the strategic planning committee and move forward with hiring an outside facilitator to perform all strategic planning responsibilities and select a date prior to the annual meeting. Supported by Chris Northcross. Motion Carried.

✓ New Business **7 mins**

✓ Public Comments **10 mins**

**Motion:** To enter Closed Session

Motion to move into Close Session for the purpose to discuss attorney client privilege moved by Kaino Phillips. Supported by Mary Schusterbauer.

Motion to move

Move by Mary Schusterbauer to review PPZ ED Proposed Salary and Independent Contractor Service Agreements with Public Policy Associates, Inc.

- ❖ Review, Discuss and Consider Investigative Report from The Allen Law Group, Attorney George Pitchford regarding PPZ Formal Complaint

**Motion:** To return to Open Session

- ❖ To Review any Action Required as a result of the Closed Session

Kaino moved to increase the Executive Director compensation from \$70,000 to \$75,000; supported H. Bill Maxey. Motion Carried.

Mary Schusterbauer moved that we have the attorney George Pitchford refer the matters that were discussed in the attorney client meeting written opinion to voluntary mediation. Supported by Keyon Payton.

Adjournment: 6:42pm

- ✓ Confirm Next Meeting –Thursday, July 21, 2022, Baker College Auburn Hills, MI  
12:30pm – 2:00pm