

**THE PONTIAC SCHOOL DISTRICT PROMISE
ZONE AUTHORITY BOARD**

March 16, 2023
12:30 – 1:30 PM
1500 University Drive
Auburn Hills, MI 48326

BOARD MEETING MINUTES

Meeting called by:	Teresa Rodges	Type of meeting:	Regular Meeting
Meeting Chair:	Teresa Rodges		
Note Taker:	H. Bill Maxey/C. Moulder		
Please read:	January Board Minutes, Finance Report Documents, Strategic Planning Report		

AGENDA ITEMS

Topic	Presenter
--------------	------------------

- ✓ Call to Order: 12:30pm Teresa Rodges
- ✓ Roll Call H. Bill Maxey

Board Members Present: Teresa Rodges, Kaino Phillips, Mary Schusterbauer, Christopher Northcross, Tim Meyer, Henry Knight

Board Members Absent: Lon Bone, H. Bill Maxey, Nellie LeGarde, Jose Aliage

Staff Present: Canequia Moulder

- ✓ Approval of the Agenda
Motion: To approve Agenda Moved by Tim Meyer, Seconded by Mary Schusterbauer. Motion Carried.

Motion: To approve January 19, 2023, minutes, Moved by Kaino Phillips, supported by; Mary Schusterbauer with correction to amend minutes to add Kaino as the second for the motion.

Chairperson Executive Report: Teresa Rodges

15 mins

- **Final Strategic Planning Report/Bill**
 - **Mary:** when do we have a discussion regarding what happened in the process; where is the next part.
 - **Tim:** we didn't have continuity and guidance; go back and review the contract and if they owe us then
 - **Moulder** reaches back out and get clarification for our next step and actions; and rational for completing the process of completing his plan
 - **Northcross:** we did not have a conclusion and more work to do
 - **If the engagement is complete, then we move on from this company.**
 - **Henry:** was to figure out how we operate; we need to get together so that we can figure out where we go forward

Motion: Tim moves that Board Chair/ED enter into the discussion with the Leadership Group for completion of the strategic plan and if not satisfactory then seek the continuous plan up to budgeted amount. Seconded by Mary; Discussion occurred.

Roll Call: Yes-Mary Schusterbauer, Tim Meyer, Kaino Phillips, Christopher Northcross, Henry Knight, Teresa Rodges. Motion Carried.

OU/Pontiac Game Day

Executive Director Report: CoCo Moulder 10 mins

- Shana Jackson CNA/PCT Presentation with Q/A via Zoom Moving to May Meeting
- College Graduation Fair
 - February 9, 2023, Pontiac High/ITA location Pontiac High
 - February 23, 2023, Cancelled Due to weather, rescheduled for April

Treasurer Report/Finance Committee – Chris Northcross 10 mins

Motion: Northcross moves to adopt “20230216 Budget Revision rev d.PDF” Promise Zone Authority Budget for Fiscal Year 2022-23. Seconded by Tim Meyer. Discussion occurred.

Roll Call: Henry Knight, Kaino Phillips, Christopher Northcross, Mary Schusterbauer, Teresa Rodges, Tim Meyer.

- Financial Report budget adjustments were made
- Eugene Brazeal; Audit update/overview
 - No liquidity concerns; the report currently has draft on each page for the PPZ Board to review documentation. There is an unqualified opinion for review.
 - Unrestricted dollars for operations to identify what amount of the 15%; it will be up to the board to determine
 - Tim: roll to account for all assets associated with the PPZ accounts
 - Kaino: requesting the information from the finance committee and bookkeeper and be updated regarding the 15% by year that wasn't spent and report to the board in the next meeting in May 2023.

Personnel Committee: No Report 3 mins

Marketing Committee: No Report 3 mins

✓ New Business 7 mins

- Letter from Makaila Potlow to review for board vote in special meeting.

✓ Public Comments 10 mins

Motion: To adjourn the meeting 1:57pm

- ✓ Confirm Next Board Meeting – May 18, 2023, 1500 University Auburn Hills, MI 48326